

St. Elizabeth Seton Parish  
Funeral Arrangements

**I** Name \_\_\_\_\_ (AKA) \_\_\_\_\_  
Address \_\_\_\_\_ Env. No. \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Age \_\_\_\_\_  
Date of Death \_\_\_\_\_  
Marital Status \_\_\_\_\_ (Spouse) \_\_\_\_\_  
Parish \_\_\_\_\_  
Next of Kin \_\_\_\_\_  
Address \_\_\_\_\_  
Phone/Cell No. \_\_\_\_\_

**II** Mortuary \_\_\_\_\_  
Contact/Phone \_\_\_\_\_

**III Services:**  
Vigil Service  
Date \_\_\_\_\_  
Visitation Hrs \_\_\_\_\_  
Service/ Time : a. Scripture Service @ \_\_\_\_\_  
Clergy: \_\_\_\_\_  
**OR** b. Rosary Service @ \_\_\_\_\_  
BY: Family, friend or organization: \_\_\_\_\_  
Reflections: At Vigil \_\_\_\_\_ At Reception \_\_\_\_\_ At Internment \_\_\_\_\_

**Funeral Mass:** \_\_\_\_\_ **Funeral Liturgy without Mass:** \_\_\_\_\_  
**Church:** \_\_\_\_\_ **Mortuary** \_\_\_\_\_  
Funeral Date & Time \_\_\_\_\_  
Presider \_\_\_\_\_  
Other Clergy \_\_\_\_\_  
Body Present/Not Present \_\_\_\_\_  
Cremated Remains Present/Not Present \_\_\_\_\_  
Server \_\_\_\_\_  
Lector \_\_\_\_\_  
Greeters \_\_\_\_\_  
Music/Organist/Soloist \_\_\_\_\_

**Funeral Reception**

Yes \_\_\_\_\_ OR No \_\_\_\_\_

Where: \_\_\_\_\_ When: \_\_\_\_\_

STP \_\_\_\_\_

Phone Tree Coordinator: \_\_\_\_\_

Are you able to give us a photo? \_\_\_\_\_ Do you want it returned? \_\_\_\_\_

**Burial**

Place and Date of Burial \_\_\_\_\_

Clergy \_\_\_\_\_

**IV Other Special Needs (set up, table requirements, etc)** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OFFICE USE ONLY**

**Accounting**

Funeral Stole Fee = \$150 (to be paid by mortuary check 1 day prior any service)

Date Paid \_\_\_\_\_

Check No. \_\_\_\_\_

Musician's Fee = \$125 paid directly to "Paul Bach"

Date Paid \_\_\_\_\_

Check No. \_\_\_\_\_

Repts. Rec'd Book \_\_\_\_\_

Death Registry \_\_\_\_\_ / \_\_\_\_\_  
Page Line

Dcn. Forrest's Copy \_\_\_\_\_

\*\*\*\*\*

Bereavement Letter Sent \_\_\_\_\_

Diocesan Death Reg. \_\_\_\_\_

Roster Removal \_\_\_\_\_